



UPPAL NEURO HOSPITAL



&
MULTI SPECIALITY CENTRE
4, RANI KA BAGH, AMRITSAR.

HELPLINE : 0183-2226696, 98140-59696, 2229696 Drug Store : 2222408
E-mail : neuroamritsar@yahoo.com Website : www.uppalneurohospital.com

TO

THE ENVIROMENTAL ENGINEER,
PUNJAB POLLUTION CONTROL BOARD
AMRITSAR

SUB:- SUBMISSION OF ANNUAL REPORT UNDER THE BIO MEDICAL WASTE RULES

RESPECTED SIR,

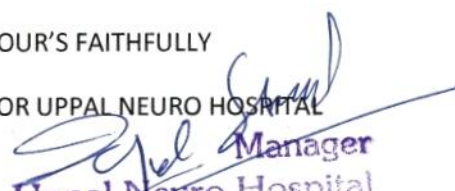
IT IS SUBMITTED THAT HOSPITAL NAMEDLY UPPAL NEURO HOSPITAL, 4- RANI KA BAGH AMRITSAR. GOT AUTHORIZED ON BMW/ASR/2020/12978020.

WHICH WAS VALID UP TO 30/6/2025. I AM SUBMITTING THE ANNUAL REPORT OF BMW FROM 1/1/2021 TO 31/12/2021.

1. ANNUAL REPORT FORM IV
2. ACCIDENT REPORT FORM 1
3. SPECIFICATION FOR MAINTAINANCE OF BMW WASTE RECORD MONTH WISE FOR THE YEAR 2021
4. MINUTES OF MEETING PAPERS

THANKING YOU

YOUR'S FAITHFULLY

FOR UPPAL NEURO HOSPITAL

Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar

STROKE HELPLINE : 9653-969696

TRAUMA HELPLINE : 9696-52-9696

(Not For Medico Legal / Court Purposes)

Form – IV
(See rule 13)
ANNUAL REPORT

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

Sl. No.	Particulars												
1	Particulars of the Occupier	:											
	(i) Name of the authorized person (occupier or : operator of facility)	:	Dr. Ashok Uppal Dyal Saroop										
	(ii) Name of HCF or CBMWTF	:	Uppal Neuro Hospital										
	(iii) Address for Correspondence	:	4 Kani Ka Bagh, Amritsar										
	(iv) Address of Facility	:	Uppal Neuro Hospital, 4 Kani Ka Bagh, Asst.										
	(v) Tel. No, Fax. No	:	0183-222696										
	(vi) E-mail ID	:	neuroamritsar@yahoo.com										
	(vii) URL of Website	:	www.UppalNeuroHospital										
	(viii) GPS coordinates of HCF or CBMWTF	:	CBMWTF										
	(ix) Ownership of HCF or CBMWTF	:	(State Government or Private or Semi Govt. or any other) Private.										
	(x). Status of Authorization under the Bio-Medical Waste (Management and Handling) Rules	:	Authorisation No.: Bmw/ASR/2020/18978020 Valid upto: 30/6/2025										
	(xi). Status of Consents under Water Act and Air Act	:	Valid upto: 30/6/2025										
2	Type of Health Care Facility	:											
	(i) Bedded Hospital	:	No. of Beds: 125										
	(ii) Non-bedded hospital	:	N/A										
	Clinical Laboratory or Research Institute or Veterinary Hospital or any other)	:											
	(iii) License number and its date of expiry	:	N/A										
3	Details of CBMWTF	:	N/A										
	(i) Number of health care facilities covered by CBMWTF	:	N/A										
	(ii) No. of Beds covered by CBMWTF	:	N/A										
	(iii) Installed treatment and disposal capacity of CBMWTF;	:	N/A Kg / day										
	(iv) Quantity of bio medical waste treated or disposed by CBMWTF	:	N/A Kg / day										
4	Quantity of waste generated or disposed in Kg per Annum (on monthly average basis)	:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Yellow Category: 427.620 per month</td> <td style="width: 20%;">5131.450 Kg</td> </tr> <tr> <td>Red Category: 430.989 per month</td> <td>5171.870 Kg</td> </tr> <tr> <td>White: 4.039 per month</td> <td>48.470 Kg.</td> </tr> <tr> <td>Blue Category: 107.323 per month</td> <td>1287.870 Kg</td> </tr> <tr> <td>General Solid Waste: 516 per month</td> <td>6173.8 Kg</td> </tr> </table>	Yellow Category: 427.620 per month	5131.450 Kg	Red Category: 430.989 per month	5171.870 Kg	White: 4.039 per month	48.470 Kg.	Blue Category: 107.323 per month	1287.870 Kg	General Solid Waste: 516 per month	6173.8 Kg
Yellow Category: 427.620 per month	5131.450 Kg												
Red Category: 430.989 per month	5171.870 Kg												
White: 4.039 per month	48.470 Kg.												
Blue Category: 107.323 per month	1287.870 Kg												
General Solid Waste: 516 per month	6173.8 Kg												
5	Details of the Storage, Treatment, Transportation, Processing and Disposal Facility	:											
	(i) Details of the on-site storage	:	Size: 75 feet Area.										

facility		Capacity:			
		Provision of on-site storage : (Cold storage or any other provision) Nil			
(ii)	Disposal facilities	Type of treatment equipment	No of Units	Capacity Kg/day	Quantity Treated or disposed in kg per annum
		Incinerators			
		Plasma Pyrolysis			
		Autoclaves			
		Microwave			
		Hydroclave			
		Shredder			
		Needle tip cutter or destroyer			
		Sharps			
		Encapsulation or concrete pit			
		Deep burial pits			
		Chemical disinfection:			
		Any other treatment equipment:			
		(iii)	Quantity of recyclable wastes sold to authorized recyclers after treatment in Kg per annum	:	Red Category (like plastic, glass, etc.) - N/A -
(iv)	No. of Vehicles used for collection and transportation of biomedical waste	:	- N/A -		
(v)	Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum		Quantity Generated	Where disposed	
		Incineration			
		Ash	Nil		
	ETP Sludge				
(vi)	Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of		Amitsar Envirocare System (P) Ltd. Village Sban Kalan, Chahal Road. Amitsar.		
(vii)	List of member HCF not handed over bio-medical waste.		N/A		
6	Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period		Yes, 4 meetings held during 2021 (minutes of meeting attached)		

7	Details trainings conducted on BMW		
	(i) Number of trainings conducted on BMW Management		29
	(ii) Number of personnel trained		232
	(iii) Number of personnel trained at the time of induction		102
	(iv) Number of personnel not undergone any training so far		Nil.
	(v) Whether standard manual for training is available?		Yes [Provided by CBMWTF]
8	Details of the accident occurred during the year		No major accident occurred during 2021.
	(i) Number of Accidents occurred		Needle stick injuries (06)
	(ii) Number of persons affected		06 (Internal Bench mark)
	(iii) Remedial Action taken (Please attach details if any)		Vaccination done.
	(iv) Any Fatality occurred, details		Nil.
9	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards?		No incinerators installed
	Details of Continuous online emission monitoring systems installed		N/A.
10	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year?		<ul style="list-style-type: none"> • In ICU, HDU, OT, Lab, Pre-treatment done with Sodium Hypochlorite 1% and dispose liquid waste through STP. • We are meeting with the standard.
11	Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?		<ul style="list-style-type: none"> • Yes, disinfection method as per norms are followed. * Nil
12	Any other relevant information		(Air Pollution Control Devices attached with the Incinerator)

Certified that the above report is for the period from

1st January 2021 to 31st December 2021.

Name and Signature of the Head of the Institution

Date:

Place:



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Bio-Medical Waste Report (Month Wise) in kgs 2021

Month	Yellow Bags		Red Bags		Whites		Card Board (with Blue Mark)		yellow Bags Cytotoxic		yellow category COVID	
	Count	Weight	Count	Weight	Count	Weight	Count	Weight	Count	Weight	Count	Weight
Jan-21	287	308.710	270	275.120	8	5.180	18	87.830	0	0.000	0	0.000
Feb-21	233	334.020	287	328.020	7	4.040	16	77.520	0	0.000	0	0.000
Mar-21	230	369.180	292	367.750	10	5.900	22	113.300	0	0.000	0	0.000
Apr-21	213	331.890	301	385.600	5	2.240	22	110.570	0	0.000	24	28.900
May-21	207	249.320	318	369.480	8	2.200	17	75.600	0	0.000	265	406.400
Jun-21	212	372.220	367	484.840	6	2.100	18	102.250	0	0.000	86	138.200
Jul-21	193	498.350	423	619.440	9	5.440	26	149.120	0	0.000	0	0.000
Aug-21	185	413.160	378	524.810	6	3.210	18	136.400	0	0.000	0	0.000
Sep-21	230	467.370	404	554.570	4	4.430	17	104.530	2	3.210	0	0.000
Oct-21	226	440.320	412	543.060	5	3.050	15	110.590	0	0.000	0	0.000
Nov-21	216	409.670	306	403.280	4	1.870	22	146.850	0	0.000	0	0.000
Dec-21	172	360.530	250	315.900	5	8.810	11	73.310	0	0.000	0	0.000
TOTAL	2604	4554.740	4008	5171.870	77	48.470	222	1287.870	2	3.210	375	573.500
AVERAGE	217.00	379.562	334.00	430.989	6.42	4.039	18.50	107.323	0.17	0.268	31.25	47.792

FORM - I
[See rule 4(o), 5(i) and 15(2)]

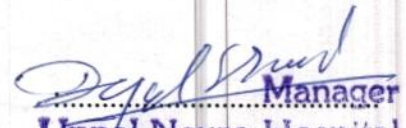
ACCIDENT REPORTING

1. Date and time of accident : Needle stick injury (As per annexure-II)
2. Type of Accident : Needle stick injury
3. Sequence of events leading to accident : During segregation / Procedural
4. Has the Authority of been informed immediately: Yes
5. The type of waste involved in accident : Sharp
6. Assessment of the effects of the accidents on human health and the environment : for safety Vaccination done
7. Emergency measures taken : Training provided with test to all health gloves
8. Steps taken to alleviate the effects of accidents : Procedural training (Training with PPE on segregation)
9. Steps taken to prevent the recurrence of such an accident : Continuous trainings
10. Does your facility has Emergency Control policy? If yes, give details : No

Date :

Place :

Signature



Manager

Uppal Neuro Hospital

Designation

4; Rani Ka. Bhat, Amritsar

NEEDLE STICK INJURY 2021

S.NO	MONTH	NO. of Injury	Area Distribution of Needle Stick Injury (2021)												Categories of Needle Stick							Incidence Needle Stick Injury						
			ICU	A3RD	OT	RADIOLOGY	OPD	Sample collection	IP Pharmacy	B2	B3	B1ST	G. WARD	P. WARD	EMERGENCY	Doctor	Nurse	GDA	Phlebotomist	technician	HK	Wrong segregation	Act of disposal	Re-Capping	Splash	After use before disposal	Wrong practice	Procedural
1	January	1																1								1		
2	February	0																										
3	March	0																										
4	April	0																										
5	May	0																										
6	June	2											1													1		1
7	July	1		1																					1			
8	August	0																										
9	September	0																										
10	October	1																						1				
11	November	0																										
12	December	1		1																								1
Total		6	3																							2	1	1

D. S. Singh
Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Date: 06-01-2021

CIRCULAR

Dear BMW Management Committee Members,

This is to inform you all that the meeting for the Committee is scheduled on 08th January 2021. Meeting will be chaired by Dr. Rajiv Tiwari. All of you are requested please attend the same.

Members


BMW Management Committee	Dr. Rajiv Tiwari	Chairperson
BMW Management Committee	Dr. Ashok Uppal	Member
BMW Management Committee	Mr. Nirmal Kumar Pant	Member
BMW Management Committee	Ms. Ashu Bala	Secretary
BMW Management Committee	Ms. Jasmanpreet Kaur	Member
BMW Management Committee	Ms. Kulwinder Kaur	Member
BMW Management Committee	Mr. Dyal Saroop	Member
BMW Management Committee	Ms. Shipra Chopra	Member
BMW Management Committee	Ms. Manpreet Kaur	Member

Agenda and other details are as below,

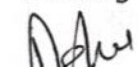
Venue	Conference Room
Date & Time	08 th January 2021 / 12:00pm

The agenda for the meeting is as follows:

1. Use of New Sharp Disposal Boxes.
2. Weighing Scale at the Bio Medical Waste Pickup Point.
3. Any other point with the permission of the chair.


Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar

Thanking You,


Ashu Bala

Housekeeping Supervisor.



Attendance Sheet for Committee Meeting

Meeting	BMW Management Committee
Chairperson	Dr. Rajiv Tiwari
Date and Time	08 th January 2021/12:00pm
Venue	Conference Room

S. No	Emp.ID	Name	Designation in Committee	Signature
1.		Dr. Rajiv Tiwari	Chairperson	
2.		Dr. Ashok Uppal	Member	
3.		Mr. Nirmal Kumar Pant	Member	
4.		Ms. Ashu Bala	Secretary	
5.		Mr. Dyal Saroop	Member	
6.		Ms. Jasmanpreet Kaur	Member	
7.		Ms. Shipra Chopra	Member	
8.		Ms. Kulwinder Kaur	Member	
9.		Ms. Manpreet Kaur	Member	

Dyal Saroop
Manager
Uppal Neuro Hospital
4, Ram Nagar, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Details of the Meeting

Date	Time	Location	Recorded by
08-01-2021	12:00PM	Conference Room	Ms. Jasmanpreet Kaur

Meeting called by	Ms. Jasmanpreet Kaur
Attended by	Dr. Ashok Uppal, Dr. Rajiv Tiwari, Mr. Nirmal Pant, Ms. Jasmanpreet, Ms. Manpreet Kaur, Ms. Kulwinder Kaur, Mr. Dyal Saroop, Ms. Shipra Chopra, Mr. Ashu Bala.
Compulsory Members	Yes
Absents	No


Points of last meeting:-

S.no	Points of last meeting	Remarks
1.	ETP Machine not working properly in Lab.	Closed
2.	Cutting of Needles was not properly done as per guidelines.	Closed

Open Points of Last 2 Meetings:

No.

Current Agenda:	<ol style="list-style-type: none">1. Use of New Sharp Disposal Boxes.2. Weighing Scale at the Bio Medical Pickup Point.3. Any other point with the permission of the chair.
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Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



MINUTES OF MEETING

Current Points:-

Sr. No.	Discussed Points	Action to be Taken & Target Date	Responsibility
1.	Use of New Sharp Disposal Boxes.	<p>To adhere the Bio Medical Waste Guidelines for disposal of sharps & glasswares, the hospital has introduced new WHO approved boxes but during rounds in few places, it has been observed that staff is opening the hole cover of box to put the sharps or glasswares, though there is a hole for that.</p> <p>Action to be taken: Staff needs to get trained regarding the usage of the same & the cover should not be open completely.</p> <p>Target Date: Immediate.</p>	ICO ICN Housekeeping Supervisor Nursing Superintendent
2.	Weighing Scale at the Bio Medical Pickup Point.	<p>To ensure the proper record of dispatched Bio Medical Waste through Envirocare a weighing machine has been start at bio medical waste pickup point.</p> <p>Action to be taken: Staff needs to measure the weight and record the same in the register kept at final Bio Medical Storage Area before sending it to the Bio Medical Waste Disposal Facility (Amritsar Envirocare).</p> <p>Target Date: Immediate.</p>	ICO ICN Housekeeping Supervisor Hospital Administrator



Note: Circulate the minutes of meeting to attendees and concerned Depts.

FOR
Secretary

Dejul Singh
Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Date: 06-04-2021

CIRCULAR

Dear BMW Management Committee Members,

This is to inform you all that the meeting for the Committee is scheduled on 08th April 2021. Meeting will be chaired by Dr. Rajiv Tiwari. All of you are requested please attend the same.

Members


BMW Management Committee	Dr. Rajiv Tiwari	Chairperson
BMW Management Committee	Dr. Ashok Uppal	Member
BMW Management Committee	Mr. Nirmal Kumar Pant	Member
BMW Management Committee	Ms. Ashu Bala	Secretary
BMW Management Committee	Ms. Jasmanpreet Kaur	Member
BMW Management Committee	Ms. Kulwinder Kaur	Member
BMW Management Committee	Mr. Dyal Saroop	Member
BMW Management Committee	Ms. Shipra Chopra	Member
BMW Management Committee	Ms. Manpreet Kaur	Member

Agenda and other details are as below,

Venue	Conference Room
Date & Time	08 th April 2021 / 01:00pm

The agenda for the meeting is as follows:

1. Bio Medical Waste mixing in Emergency Area.
2. Person collecting Bio Medical Waste is not wearing proper PPE.
3. Any other point with the permission of the chair.


Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar

Thanking You,


Ashu Bala

Housekeeping Supervisor.



Attendance Sheet for Committee Meeting

Meeting	BMW Management Committee
Chairperson	Dr. Rajiv Tiwari
Date and Time	08 th April 2021/01:00pm
Venue	Conference Room

S. No	Emp.ID	Name	Designation in Committee	Signature
1.		Dr. Rajiv Tiwari	Chairperson	
2.		Dr. Ashok Uppal	Member	
3.		Mr. Nirmal Kumar Pant	Member	
4.		Ms. Ashu Bala	Secretary	
5.		Mr. Dyal Saroop	Member	
6.		Ms. Jasmanpreet Kaur	Member	
7.		Ms. Shipra Chopra	Member	
8.		Ms. Kulwinder Kaur	Member	
9.		Ms. Manpreet Kaur	Member	

Dyal Saroop
Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Details of the Meeting

Date	Time	Location	Recorded by
08-04-2021	01:00PM	Conference Room	Ms. Jasmanpreet Kaur

Meeting called by	Ms. Jasmanpreet Kaur
Attended by	Dr. Ashok Uppal, Dr. Rajiv Tiwari, Mr. Nirmal Pant, Ms. Jasmanpreet, Ms. Manpreet Kaur, Ms. Kulwinder Kaur, Mr. Dyal Saroop, Ms. Shipra Chopra, Mr. Ashu Bala.
Compulsory Members	Yes
Absents	No

Points of last meeting:-

S.no	Points of last meeting	Remarks
1.	Use of New Sharp Disposal Boxes.	Closed
2.	Weighing Scale at the Bio Medical Pickup Point.	Closed

Open Points of Last 2 Meetings:

No.

Current Agenda:	<ol style="list-style-type: none">1. Bio Medical Waste Mixing in Emergency Area.2. Person Collecting Bio Medical Waste is not wearing proper PPE.3. Any other point with the permission of the chair.
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Dyal Saroop
Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



MINUTES OF MEETING

Current Points:-

Sr. No.	Discussed Points	Action to be Taken & Target Date	Responsibility
1.	Bio Medical Waste Mixing in Emergency Area.	<p>During rounds, it has been observed that Bio Medical Waste mixing found in Emergency Area. Although giving instructions and proper displaying of the signages still mixing found in the Bio Medical Waste disposal Area.</p> <p>Action to be taken: Housekeeping Supervisor is instructed to train the new housekeeping staff for the proper segregation and disposal of the Bio Medical Waste. Also, arrange a training for the same for nursing staff as well.</p> <p>Target Date: Immediate.</p>	ICO ICN Housekeeping Supervisor Nursing Superintendent
2.	Person Collecting Bio Medical Waste not wearing Proper PPE.	<p>To ensure the proper record of dispatched Bio Medical Waste through Envirocare a weighing machine has been start at bio medical waste pickup point.</p> <p>Action to be taken: Staff needs to measure the weight and record the same in the register kept at final Bio Medical Storage Area before sending it to the Bio Medical Waste Disposal Facility (Amritsar Envirocare).</p> <p>Target Date: Immediate.</p>	ICO ICN Housekeeping Supervisor Hospital Administrator



- Note: Circulate the minutes of meeting to attendees and concerned Depts.

For
Secretary

Dyal Goyal
Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Date: 05-07-2021

CIRCULAR

Dear BMW Management Committee Members,

This is to inform you all that the meeting for the Committee is scheduled on 07th July 2021. Meeting will be chaired by Dr. Rajiv Tiwari. All of you are requested please attend the same.

Members

BMW Management Committee	Dr. Rajiv Tiwari	Chairperson
BMW Management Committee	Dr. Ashok Uppal	Member
BMW Management Committee	Mr. Nirmal Kumar Pant	Member
BMW Management Committee	Ms. Ashu Bala	Secretary
BMW Management Committee	Ms. Jasmanpreet Kaur	Member
BMW Management Committee	Ms. Kulwinder Kaur	Member
BMW Management Committee	Mr. Dyal Saroop	Member
BMW Management Committee	Ms. Shipra Chopra	Member
BMW Management Committee	Ms. Manpreet Kaur	Member

Agenda and other details are as below,

Venue	Conference Room
Date & Time	07 th July 2021 / 16:00pm

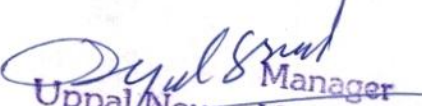
The agenda for the meeting is as follows:

1. Bio Medical Waste bins to be replaced immediately, if broken.
2. STP Effluent testing to be done quarterly.
3. Any other point with the permission of the chair.

Thanking You,


Ashu Bala

Housekeeping Supervisor.


Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



Attendance Sheet for Committee Meeting

Meeting	BMW Management Committee
Chairperson	Dr. Rajiv Tiwari
Date and Time	07 th July 2021/16:00pm
Venue	Conference Room

S. No	Emp.ID	Name	Designation in Committee	Signature
1.		Dr. Rajiv Tiwari	Chairperson	
2.		Dr. Ashok Uppal	Member	
3.		Mr. Nirmal Kumar Pant	Member	
4.		Ms. Ashu Bala	Secretary	
5.		Mr. Dyal Saroop	Member	
6.		Ms. Jasmanpreet Kaur	Member	
7.		Ms. Shipra Chopra	Member	
8.		Ms. Kulwinder Kaur	Member	
9.		Ms. Manpreet Kaur	Member	

Uppal Neuro Hospital
4, Ranj Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Details of the Meeting

Date	Time	Location	Recorded by
07-07-2021	16:00PM	Conference Room	Ms. Jasmanpreet Kaur

Meeting called by	Ms. Jasmanpreet Kaur
Attended by	Dr. Ashok Uppal, Dr. Rajiv Tiwari, Mr. Nirmal Pant, Ms. Jasmanpreet, Ms. Manpreet Kaur, Ms. Kulwinder Kaur, Mr. Dyal Saroop, Ms. Shipra Chopra, Mr. Ashu Bala.
Compulsory Members	Yes
Absents	No

Points of last meeting:-

S.no	Points of last meeting	Remarks
1.	Bio Medical Waste Mixing in Emergency Area.	Closed
2.	Person Collecting Bio Medical Waste is not wearing proper PPE.	Closed

Open Points of Last 2 Meetings:

No.

Current Agenda:	<ol style="list-style-type: none">1. Bio Medical Waste to be replaced immediately, if broken.2. STP Effluent testing to be done quarterly.3. Any other point with the permission of the chair.
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Dyal Saroop
Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



MINUTES OF MEETING

Current Points:-

Sr. No.	Discussed Points	Action to be Taken & Target Date	Responsibility
1.	Bio Medical Waste bins to be replaced immediately, if broken.	<p>During the rounds of ICN, the Bio medical waste bins were found not to be in proper working order which on pointing out were replaced immediately.</p> <p>Action to be taken: It should be a regular feature and department incharge and housekeeping supervisor should also look into the matter and do the needful.</p> <p>Target Date: Immediate.</p>	Nursing Incharges Housekeeping Supervisor
2.	STP Effluent testing to be done quarterly.	<p>As per the updated guidelines, from Government of India STP Effluent to be tested quarterly. Same to be confirmed from PPCB and implemented accordingly.</p> <p>Action to be taken: Mr. Dyal Saroop to confirm from PPCB regarding the guidelines and discuss the same with MD.</p> <p>Target Date: One Week.</p>	Facility Manager



- Note: Circulate the minutes of meeting to attendees and concerned Depts.

For
Secretary

Dyal Saroop
Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Date: 13-10-2021

CIRCULAR

Dear BMW Management Committee Members,

This is to inform you all that the meeting for the Committee is scheduled on 15th October 2021. Meeting will be chaired by Dr. Rajiv Tiwari. All of you are requested please attend the same.

Members

BMW Management Committee	Dr. Rajiv Tiwari	Chairperson
BMW Management Committee	Ms. Aashima	Secretary
BMW Management Committee	Mr. Nirmal Kumar Pant	Member
BMW Management Committee	Ms. Jasmanpreet Kaur	Member
BMW Management Committee	Ms. Kulwinder Kaur	Member
BMW Management Committee	Mr. Dyal Saroop	Member
BMW Management Committee	Ms. Shipra Chopra	Member

Agenda and other details are as below,

Venue	Conference Room
Date & Time	15 th October 2021 / 12:00pm

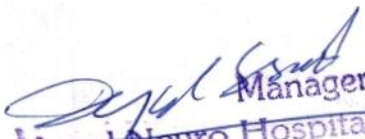
The agenda for the meeting is as follows:

1. Bio Medical Waste mixing found in B-Block.
2. Overfilling of Bio medical Waste Bins.
3. Any other point with the permission of the chair.

Thanking You,


Ms. Aashima

Housekeeping Supervisor.


Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



Attendance Sheet for Committee Meeting

Meeting	BMW Management Committee
Chairperson	Dr. Rajiv Tiwari
Date and Time	15 th October 2021/12:00pm
Venue	Conference Room

S. No	Emp.ID	Name	Designation in Committee	Signature
1.		Dr. Rajiv Tiwari	Chairperson	Dr. Rajiv Tiwari
2.		Ms. Aashima	Secretary	Aashima
3.		Mr. Nirmal Kumar Pant	Member	Nirmal Kumar Pant
4.		Mr. Dyal Saroop	Member	Dyal Saroop
5.		Ms. Jasmanpreet Kaur	Member	Jasmanpreet Kaur
6.		Ms. Shipra Chopra	Member	Shipra Chopra
7.		Ms. Kulwinder Kaur	Member	Kulwinder Kaur

(Handwritten signature)
Manager
Uppal Neuro Hospital
4, Rani Ka... Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Details of the Meeting

Date	Time	Location	Recorded by
15-10-2021	12:00PM	Conference Room	Ms. Aashima

Meeting called by	Ms. Aashima
Attended by	Dr. Rajiv Tiwari, Mr. Nirmal Pant, Ms. Jasmanpreet, Ms. Kulwinder Kaur, Mr. Dyal Saroop, Ms. Shipra Chopra, Mr. Aashima.
Compulsory Members	Yes
Absents	No


Points of last meeting:-

S.no	Points of last meeting	Remarks
1.	Bio Medical Waste to be replaced immediately, if broken.	Closed
2.	STP Effluent testing to be done quarterly.	Closed

Open Points of Last 2 Meetings:

No.

Current Agenda:	<ol style="list-style-type: none">1. Bio Medical Waste mixing found in B-Block.2. Overfilling of Biomedical Waste Bins.3. Any other point with the permission of the chair.
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Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



MINUTES OF MEETING

Current Points:-

Sr. No.	Discussed Points	Action to be Taken & Target Date	Responsibility
1.	Bio Medical Waste mixing found in B-Block.	<p>During the rounds of ICN, it was found that the mixing of bio medical waste was found in B-Block second Floor.</p> <p>Action to be taken: Although giving instructions and trainings at specified intervals the missing was done by the staff at the disposal and segregation area. More frequent trainings are required to be conducted on the same for both Nursing staff and the housekeeping staff.</p> <p>Target Date: Immediate.</p>	Nursing Incharges Housekeeping Supervisor
2.	Overfilling of Bio Medical Waste Bins.	<p>It has been observed that the more than 2/3rd filling of the bio medical transportation trolley.</p> <p>Action to be taken: Staff is instructed to follow the Bio Medical Waste Management Guidelines appropriately. Regular monitoring of the same needs to ensure by the Housekeeping Supervisor and Infection Control Nurse simultaneously.</p> <p>Target Date: Immediate.</p>	Housekeeping Supervisor Infection Control Nurse



Chairman

FOI
Secretary

- Note: Circulate the minutes of meeting to attendees and concerned Depts.

Deep Singh
Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar