



PUNJAB STATE POLLUTION CONTROL BOARD

Form IV (See Rule 13) ANNUAL REPORT

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the occupier health care facility(HCF), or common bio-medical waste treatment facility (CBWTF)]

Return No : 22603061

Period : 2022

| 1. Particulars of the Occupier | |
|---|---|
| (i) Name of the authorized person (Occupier or operator of facility): | DYALSAROOP |
| (ii) Name of HCF or CBMWTF: | UPPAL NEURO HOSPITAL |
| (iii) Address for Correspondence: | UPPAL NEURO HOSPITAL |
| (iv) Address of Facility: | 4-RANI KA BAGH |
| (v) Tel. No.: | 8872906555 |
| (vi) Fax. No.: | 0183 - 2566696 |
| (vii) E-mail ID: | neuroamritsar@yahoo.com |
| (viii) URL of Website: | |
| (ix) GPS coordinates of HCF of CBMWTF: | |
| (x) Ownership of HCF or CBMWTF: | Private |
| (xi) Status of Authorization under the BMW (Management and Handling) Rules: | Authorization No.: 12978020 Valid Upto: 05/08/2020 |
| (xii) Status of Consents under Water Act and Air Act.: | Valid Upto: 30/06/2025 |
| 2. Type of Health Care Facility | |
| HCF/CBMWTF Type: | HCF |
| (i) No. of Beds(for Bedded Hospital): | 125.0 |
| (ii) Non-Bedded Hospital (Clinic or Blood Bank or Clinical Laboratory or Research Institute or Veterinary Hospital or any other): | --Select-- |
| (iii) Licence Number: | 12978020 |
| (iv) Licence date of expiry: | 28/06/2023 |
| 3. Quantity of waste generated or disposed in Kg per annum (on monthly average basis) | Yellow Category: 3869.2099999 Red Category: 3794.1329999 White Category: 23.5299999 Blue Category: 1261.9579999 General Solid Waste: 6274.9999999 |
| 4. Details of the Storage, Treatment, Transportation, Processing and Disposal Facility Details | |
| (i) Details of the on-site storage facility: | Size: 74 Capacity: 2 Provision of on-site storage: |

| | | | | |
|--|--|---------------------------|-------------------------|---|
| (ii) Disposal Facility: | Type of Treatment Equipment | Number of Units | Capacity(Kg/day) | Quantity Treated or Disposed(Kg/annum) |
| | --- | --- | --- | --- |
| (iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in kg per annum: | 0.0 | | | |
| (iv) No of vehicles used for collection and transportation of BMW: | 0010 | | | |
| (v) Details of incineration, ash and ETP sludge generated, disposal during the treatment of wastes in Kg per annum | Type of waste | Quantity Generated | Where disposal | |
| | --- | --- | --- | |
| (vi) Name of the Common BMW Treatment Facility Operator through which wastes are disposed of: | Amritsar Enviro-care Systems Pvt. Ltd., Amritsar | | | |
| 5. Do you have BMW management committee: | yes | | | |
| details: | | | | |
| 6. Training Conducted on BMW Details | | | | |
| (i) Number of training conducted on BMW Management: | 22 | | | |
| (ii) Number of personnel trained: | 240 | | | |
| (iii) Number of personnel trained at the time of induction: | 106 | | | |
| (iv) Number of personnel not undergone any training so far: | 0 | | | |
| (v) Whether standard manual for training is available: | no | | | |
| (vi) Any other information: | | | | |
| 7. Details of the accident occurred | | | | |
| (i) No. of accident occurred: | 0 | | | |
| (ii) Number of the persons affected: | 0 | | | |
| (iii) Remedial Action taken: | 0 | | | |
| (iv) Any Fatality occurred, details: | | | | |
| 8. Are you meeting the standards of air Pollution from the incinerator?. How many times in last year could not met the standards?: | 200 | | | |
| Details of Continuous online emission monitoring systems installed: | No | | | |
| 9. Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year: | Yes | | | |
| 10. Is the disinfection method or sterilization meeting the log for standards? How many times you have not met the standards in a year?: | | | | |
| 11. Any other relevant information: | | | | |

Name and Signature of the Head of the Institution

Date :28/06/2023

Place : AMRITSAR



UPPAL NEURO HOSPITAL

MULTI SPECIALITY CENTRE & RESEARCH INSTITUTE

4, RANI KA BAGH, AMRITSAR.

HELPLINE : 0183-2226696, 98140-59696, 2229696 Drug Store : 2222408

E-mail : neuroamritsar@yahoo.com Website : www.uppalneurohospital.com

ACCREDITED BY



TO

THE ENVIROMENTAL ENGINEER,

PUNJAB POLLUTION CONTROL BOARD

AMRITSAR.

SUB: SUBMISSION OF ANNUAL REPORT UNDER THE BIO-MEDICAL WASTE RULES

RESPECTED SIR,


IT IS SUBMITTED THAT HOSPITAL NAMEDLY UPPAL NEURO HOSPITAL, 4- RANI KA BAGH AMRITSAR. GOT
NOTIFIED ON BMW/AS-1/2020/12978020.

WHICH WAS VALID UP TO 30/6/2025. I AM SUBMITTING THE ANNUAL REPORT OF BMW FROM
01/01/2022 TO 31/12/2022.

- 1. ANNUAL REPORT FORM IV
- 2. ACCIDENT REPORT FORM 1
- 3. SPECIFICATION FOR MAINTAINANCE OF BMW WASTE RECORD MONTH WISE FOR THE YEAR
2022.
- 4. MINUTES OF MEETING PAPERS

THANKING YOU

YOURS FAITHFULLY

UPPAL NEURO HOSPITAL

 Uppal Neuro Hospital
 4, Rani Ka Bagh, Amritsar
 MANAGER

*Report See Account
 on Dt 28/08/23 H/O
 S. Manjinder Singh.*

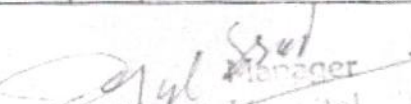
**Form - IV
(See rule 13)
ANNUAL REPORT**

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

| Sl. No | Particulars | | |
|--------|--|---|--|
| 1. | Particulars of the Occupier | : | |
| | (i) Name of the authorised person (occupier or : operator of facility) | : | Dr. Ashok Uppal Dyal Saroop |
| | (ii) Name of HCF or CBMWTF | : | Uppal Neuro Hospital |
| | (iii) Address for Correspondence | : | 4-Rani Ka Bugh, Amritsar |
| | (iv) Address of Facility | : | Uppal Neuro Hospital, 4 Rani Ka Bugh, Amritsar |
| | (v) Tel. No, Fax. No | : | 0183-2226696 |
| | (vi) E-mail ID | : | Neuroamritsar@yahoo.com |
| | (vii) URL of Website | : | www.UppalNeuroHospital |
| | (viii) GPS coordinates of HCF or CBMWTF | : | CBMWTF |
| | (ix) Ownership of HCF or CBMWTF | : | (State Government or Private or Semi Govt. or any other) Private |
| | (x). Status of Authorisation under the Bio-Medical Waste (Management and Handling) Rules | : | Authorisation No.: AMW/ASR/2020/12978020valid up to 30/6/2025 |
| | (xi). Status of Consents under Water Act and Air Act | : | Valid up to: 30/6/2025 |
| 2. | Type of Health Care Facility | : | |
| | (i) Bedded Hospital | : | No. of Beds: 125 |
| | (ii) Non-bedded hospital | : | N/A |

(Signature)
Uppal Neuro Hospital
4 Rani Ka Bugh, Amritsar

| | | | | | | | | | | | | | |
|--|---|--|---|----------------------------------|-------------------|-------------------------------|-------------|--|---------------------------|--------------------------------|-------------|--------------------------------------|---------|
| | Laborator (Clinic or Blood Bank or Clinical y or Research Institute or Veterinary Hospital or any other) | | N/A | | | | | | | | | | |
| | (iii) License number and its date of expiry | | N/A | | | | | | | | | | |
| 3. | Details of CBMWTF | | | | | | | | | | | | |
| | (i) Number healthcare facilities covered by CBMWTF | | N/A | | | | | | | | | | |
| | (ii) No of beds covered by CBMWTF | | N/A | | | | | | | | | | |
| | (iii) Installed treatment and disposal capacity of CBMWTF: | | N/A Kg per day | | | | | | | | | | |
| | (iv) Quantity of biomedical waste treated or disposed by CBMWTF | | N/A Kg/day | | | | | | | | | | |
| 4. | Quantity of waste generated or disposed in Kg per annum (on monthly average basis) | | <table border="1"> <tr> <td>Yellow Category: 322.43 kg/month</td> <td>Annual 3869.21 kg</td> </tr> <tr> <td>Red Category: 316.17 kg/month</td> <td>3794.133 kg</td> </tr> <tr> <td>White: 1.96 kg/month</td> <td>23.53 kg</td> </tr> <tr> <td>Blue Category: 105.16 kg/month</td> <td>1261.958 kg</td> </tr> <tr> <td>General Solid waste: 522.91 kg/month</td> <td>6275 kg</td> </tr> </table> | Yellow Category: 322.43 kg/month | Annual 3869.21 kg | Red Category: 316.17 kg/month | 3794.133 kg | White: 1.96 kg/month | 23.53 kg | Blue Category: 105.16 kg/month | 1261.958 kg | General Solid waste: 522.91 kg/month | 6275 kg |
| Yellow Category: 322.43 kg/month | Annual 3869.21 kg | | | | | | | | | | | | |
| Red Category: 316.17 kg/month | 3794.133 kg | | | | | | | | | | | | |
| White: 1.96 kg/month | 23.53 kg | | | | | | | | | | | | |
| Blue Category: 105.16 kg/month | 1261.958 kg | | | | | | | | | | | | |
| General Solid waste: 522.91 kg/month | 6275 kg | | | | | | | | | | | | |
| 5. | Details of the Storage, treatment, transportation, processing and Disposal Facility | | | | | | | | | | | | |
| | (i) Details of the on-site storage facility | | <table border="1"> <tr> <td>Size</td> <td>: 75 Feet Area</td> </tr> <tr> <td>Capacity</td> <td>:</td> </tr> <tr> <td>Provision of on-site storage any other provision)</td> <td>: (cold storage or Nil</td> </tr> </table> | Size | : 75 Feet Area | Capacity | : | Provision of on-site storage any other provision) | : (cold storage or Nil | | | | |
| Size | : 75 Feet Area | | | | | | | | | | | | |
| Capacity | : | | | | | | | | | | | | |
| Provision of on-site storage any other provision) | : (cold storage or Nil | | | | | | | | | | | | |

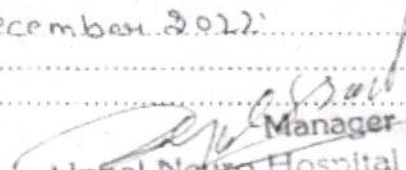

 Uppal Nageswara Rao
 4, Rani Ks Bagh, ...

| | | | | | | |
|---|---|--|---|--------------------|-----------------|--|
| disposal facilities | | | Type of treatment equipment Incinerators Plasma Pyrolysis Autoclaves Microwave Hydroclave Shredder Needle tip cutter or destroyer Sharps encapsulation or concrete pit Deep burial pits: Chemical disinfection: Any other treatment equipment: | No of units | Capacity Kg/day | Quantity treated or disposed in kg per annum |
| (iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in kg per annum. | : | | Red Category (like plastic, glass etc.) | | | - N/A - |
| (iv) No of vehicles used for collection and transportation of biomedical waste | : | | | | | - NA - |
| (v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum | | | Incineration Ash ETP Sludge | Quantity generated | | Where disposed |
| (vi) Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of | | | | / Nil | | |
| (vii) List of member HCF not handed over bio-medical waste. | | | | | | N/A |
| 6 Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period | | | | | | Yes, 4 meetings held during 2022 (minutes of meeting attached) |
| 7 Details trainings conducted on BMW | | | | | | |
| (i) Number of trainings conducted on BMW Management. | | | | 22 | | |

22
 G. Lal Sreedhar
 Manager
 Uppal New Hospital
 4, Uppal Road, Hyderabad

| | | |
|----|---|--|
| | (ii) number of personnel trained | 240 |
| | (iii) number of personnel trained at the time of induction | 106 |
| | (iv) number of personnel not undergone any training so far | Nil |
| | (v) whether standard manual for training is available? | Yes [Elaborated by CBMWTF] |
| | (vi) any other information) | - |
| 8 | Details of the accident occurred during the year | No major accident occurred during 2022. |
| | (i) Number of Accidents occurred | 04 |
| | (ii) Number of the persons affected | - |
| | (iii) Remedial Action taken (Please attach details if any) | Vaccination done. |
| | (iv) Any Fatality occurred, details. | Nil |
| 9. | Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards? | No incinerator installed |
| | Details of Continuous online emission monitoring systems installed | N/A |
| 10 | Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year? | → In OT, lab, ICU Pre-treatment done with Sodium Hypochlorite 1% and dispose liquid waste through STP. - We are meeting with the standards. |
| 11 | Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year? | - Yes, disinfection method as per norms are followed. - We are meeting with the standards. |
| 12 | Any other relevant information | (Air Pollution Control Devices attached with the Incinerator) |

Certified that the above report is for the period from 15th January 2022 to 31st December 2022.


Manager
 Uppal Neuro Hospital
 Name and Signature of the Head of the Institution

Date:
Place




UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Bio-Medical Waste Report (Month Wise) in kgs 2022

| Month | Red Category | | Yellow Category | | Yellow Category- Cytotoxic | | Yellow Category- Covid | | Blue Category | | White Category(Sharp) | |
|----------------|-----------------|------------------|------------------|------------------|----------------------------|-----------|------------------------|-----------|--------------------|--------------------|-----------------------|--------------------|
| | Total Bags | Total Wt. | Total Bags | Total Wt | Total Bags | Total Wt. | Total Bags | Total Wt. | Total Bags | Total Wt. | Total Bags | Total Wt |
| Jan-22 | 272 | 402.575 | 190 | 417.26 | 0 | 0 | 0 | 0 | 25 | 140.128 | 4 | 2.5 |
| Feb-22 | 209 | 310.07 | 154 | 370.51 | 0 | 0 | 0 | 0 | 21 | 108.96 | 4 | 2.4 |
| Mar-22 | 286 | 407.680 | 200 | 451.210 | 0 | 0 | 0 | 0 | 19 | 114.300 | 5 | 2.340 |
| Apr-22 | 234 | 284.010 | 180 | 404.740 | 0 | 0 | 0 | 0 | 13 | 88.87 | 5 | 1.54 |
| May-22 | 332 | 381.188 | 189 | 368.850 | 0 | 0 | 0 | 0 | 23 | 135.34 | 5 | 2.31 |
| Jun-22 | 259 | 279.88 | 170 | 305.84 | 0 | 0 | 0 | 0 | 20 | 119.79 | 3 | 1.44 |
| 22-Jul | 254 | 338.77 | 182 | 272.35 | 0 | 0 | 0 | 0 | 10 | 62.96 | 4 | 2.29 |
| 22-Aug | 236 | 305.86 | 219 | 310.46 | 0 | 0 | 0 | 0 | 18 | 107.62 | 4 | 2.43 |
| Sept-22 | 233 | 288.4 | 201 | 281.90 | 0 | 0 | 0 | 0 | 15 | 101.06 | 5 | 2.22 |
| Oct-22 | 226 | 307.83 | 195 | 282.21 | 0 | 0 | 0 | 0 | 12 | 103.95 | 4 | 2.15 |
| Nov-22 | 199 | 262.00 | 162 | 169.40 | 0 | 0 | 0 | 0 | 10 | 84.22 | 1 | 0.37 |
| Dec-22 | 201 | 225.83 | 182 | 234.48 | 0 | 0 | 0 | 0 | 11 | 74.76 | 4 | 1.54 |
| TOTAL | 2941 | 3794.133 | 2224 | 3869.21 | 0 | 0 | 0 | 0 | 197 | 1261.958 | 48 | 23.53 |
| AVERAGE | 245.0833 | 316.17775 | 185.33333 | 322.43417 | 0 | 0 | 0 | 0 | 16.11666667 | 105.1631667 | 4 | 1.960833333 |


 Uppal Neuro Hospital
 4, Rani Ka Bagh, Amritsar

FORM - I
[See rule 4(o), 5(i) and 15(2)]

ACCIDENT REPORTING

1. Date and time of accident : Needle stick Injury (As per annexure -III)
2. Type of Accident : Needle stick Injury
3. Sequence of events leading to accident : During disposal, After use before disposal and Procedural.
4. Has the Authority of been informed immediately: Yes
5. The type of waste involved in accident : Sharp
6. Assessment of the effects of the accidents on human health and the environment : for safety Vaccination done.
7. Emergency measures taken : Training provided with test to all health care givers.
8. Steps taken to alleviate the effects of accidents : Procedural training [Training with PPE on segregation
9. Steps taken to prevent the recurrence of such an accident : Continuous trainings
10. Does your facility has Emergency Control policy? If yes, give details : No

Date

Place

Signature: 
Manager
Uppal Neuro Hospital
Designation 4: Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL
4-RANI KA BAGH, AMRITSAR.



NEEDLE STICK INJURY 2022 (Annexure -III)

| S.NO | MONTH | NO. of Injury | Area Distribution of Needle Stick Injury (2022) | | | | | | | | | | | Categories of Needle Stick Injury | | | | | | | Incidence Needle Stick Injury | | | | | | | |
|------|-----------|---------------|---|------|----|-----------|-----|-------------------------|-------------|-----|---------|---------|-----------|-----------------------------------|--------|-------|-----|--------------|------------|----|-------------------------------|-------------------|-----------------|------------|--------|---------------------------|----------------|------------|
| | | | ICU | A&RD | OT | RADIOLOGY | OPD | Sample collection / LAB | IP Pharmacy | HDU | G. WARD | P. WARD | EMERGENCY | STP AREA | Doctor | Nurse | GDA | Phlebotomist | technician | HK | MPHW | Wrong segregation | Act of disposal | Re-Capping | Splash | After use before disposal | Wrong practice | Procedural |
| 1 | January | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | February | 1 | 1 | | | | | | | | | | | | | | | | | | | | | | 1 | | | |
| 3 | March | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | April | 1 | | | | | | | | | | | 1 | | | | | | | | | | | | 1 | | | |
| 5 | May | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | June | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | July | 1 | | | | | | | | | | 1 | | | | | | | | | | | | | | | | |
| 8 | August | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | September | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | October | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | November | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | December | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | 9 | 1 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 1 | 0 | 1 | 0 | 2 | 1 | 2 | 0 | 5 | 2 | 0 | 1 | 0 | 2 | 0 | 0 | 2 | 0 |

[Signature]
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Date: 05-01-2022

CIRCULAR

Dear BMW Management Committee Members,

This is to inform you all that the meeting for the Committee is scheduled on 08th January 2022. Meeting will be chaired by Dr. Rajiv Tiwari. All of you are requested please attend the same.

Members

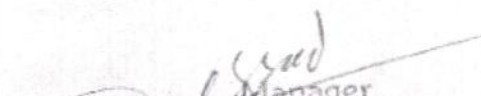
| | | |
|--------------------------|-----------------------|-------------|
| BMW Management Committee | Dr. Rajiv Tiwari | Chairperson |
| BMW Management Committee | Ms. Aashima | Secretary |
| BMW Management Committee | Mr. Nirmal Kumar Pant | Member |
| BMW Management Committee | Ms. Jasmanpreet Kaur | Member |
| BMW Management Committee | Ms. Kulwinder Kaur | Member |
| BMW Management Committee | Mr. Dyal Saroop | Member |
| BMW Management Committee | Ms. Shipra Chopra | Member |

Agenda and other details are as below,

| | |
|-------------|---|
| Venue | Conference Room |
| Date & Time | 08 th January 2022 / 17:00pm |

The agenda for the meeting is as follows:

1. Improper Wearing PPE while transferring Biomedical Waste.
2. Non - functional biomedical waste Bins.
3. Any other point with the permission of the chair.


Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar

Thanking You,


Ms. Aashima

Housekeeping Supervisor



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Details of the Meeting

| Date | Time | Location | Recorded by |
|------------|----------|-----------------|-------------|
| 08-01-2022 | 17:00 PM | Conference Room | Ms. Aashima |

| | |
|--------------------|--|
| Meeting called by | Ms. Aashima |
| Attended by | Dr. Rajiv Tiwari, Mr. Nirmal Pant, Ms. Jasmanpreet, Ms. Kulwinder Kaur, Mr. Dyal Saroop, Ms. Shipra Chopra, Mr. Aashima. |
| Compulsory Members | Yes |
| Absents | No |

Points of last meeting:-

| S.no | Points of last meeting | Remarks |
|------|--|---------|
| 1. | Bio Medical Waste mixing found in B - block. | Closed |
| 2. | Overfilling of Biomedical Waste Bins. | Closed |

Open Points of Last 2 Meetings:

No.

| | |
|------------------------|---|
| Current Agenda: | <ol style="list-style-type: none">1. Improper Wearing PPE while transferring Bio Medical Waste.2. Non - Functional Biomedical Waste Bins.3. Any other point with the permission of the chair. |
|------------------------|---|

[Signature]
Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



MINUTES OF MEETING

Current Points:-

| Sr. No. | Discussed Points | Action to be Taken & Target Date | Responsibility |
|---------|---|---|--|
| 1. | Improper wearing of PPE while transferring Biomedical Waste Bins. | <p>During the rounds, It has been observed that staff carrying the Bio medical waste are not wearing complete PPE. Sometimes miss Gum shoes and sometimes just wearing routine gloves not rubber gloves also sometimes the apron is also not worn.</p> <p>Action to be taken: ICN alongwith the Housekeeping Supervisor are strictly told to educate the staff on timely basis regarding the pros of wearing complete PPE at the time of handling and transferring Biomedical Waste to the final pickup point.</p> <p>Target Date: Immediate.</p> | ICN Housekeeping Supervisor |
| 2. | Non - Functional Bio medical Waste bins. | <p>It has been brought to notice of the management that some Bio medical Waste Bins in B- block were not functional.</p> <p>Action to be taken: Store Manager is immediately instructed to repair and replace the necessary Bio medical Waste Bins and also to change the vendor in case of recurrent bad quality delivered products. ICN and Housekeeping Supervisor are advised to place the biohazard sticker on the New bins immediately, once bought.</p> <p>Target Date: Immediate.</p> | Store Manager Nursing Incharges Housekeeping Supervisor Infection Control Nurse |



Chairman

Secretary

- Note: Circulate the minutes of meeting to attendees and concerned Depts.



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Date: 13-04-2022

CIRCULAR

Dear BMW Management Committee Members,

This is to inform you all that the meeting for the Committee is scheduled on 16th April 2022. Meeting will be chaired by Dr. Rajiv Tiwari. All of you are requested please attend the same.

Members

| | | |
|--------------------------|-----------------------|-------------|
| BMW Management Committee | Dr. Rajiv Tiwari | Chairperson |
| BMW Management Committee | Ms. Aashima | Secretary |
| BMW Management Committee | Mr. Nirmal Kumar Pant | Member |
| BMW Management Committee | Ms. Jasmanpreet Kaur | Member |
| BMW Management Committee | Ms. Kulwinder Kaur | Member |
| BMW Management Committee | Mr. Dyal Saroop | Member |
| BMW Management Committee | Ms. Shipra Chopra | Member |

Agenda and other details are as below,

| Venue | Conference Room |
|-------------|---------------------------------------|
| Date & Time | 16 th April 2022 / 16:00pm |

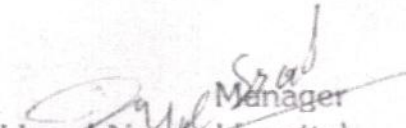
The agenda for the meeting is as follows:

1. Bio medical Waste transport trolley not in proper working condition.
2. Any other point with the permission of the chair.

Thanking You,


Ms. Aashima

Housekeeping Supervisor.


Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Details of the Meeting

| Date | Time | Location | Recorded by |
|------------|----------|-----------------|-------------|
| 16-04-2022 | 16:00 PM | Conference Room | Ms. Aashima |

| | |
|--------------------|--|
| Meeting called by | Ms. Aashima |
| Attended by | Dr. Rajiv Tiwari, Mr. Nirmal Pant, Ms. Jasmanpreet, Ms. Kulwinder Kaur, Mr. Dyal Saroop, Ms. Shipra Chopra, Mr. Aashima. |
| Compulsory Members | Yes |
| Absents | No |

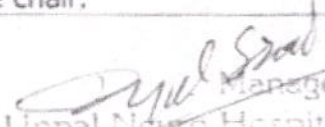
Points of last meeting:-

| S.no | Points of last meeting | Remarks |
|------|--|---------|
| 1. | Improper Wearing PPE while transferring Bio Medical Waste. | Closed |
| 2. | Non – Functional Biomedical Waste Bins. | Closed |

Open Points of Last 2 Meetings:

No.

| | |
|------------------------|---|
| Current Agenda: | <ol style="list-style-type: none">1. Bio medical Waste transport trolley not in proper working condition.2. Routine Washing of Biomedical Waste Bins.3. Any other point with the permission of the chair. |
|------------------------|---|


Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



MINUTES OF MEETING

Current Points:-

| Sr. No. | Discussed Points | Action to be Taken & Target Date | Responsibility |
|---------|--|---|---|
| 1. | Bio medical Waste transport trolley not in proper working condition. | <p>It has been found during rounds that one of the bio medical waste trolley is not in proper working condition as tires are not fully functional.</p> <p>Action to be taken: Bio medical waste trolley tires to be replaced with new one. And all other bio medical waste trollies also checked to be in proper working condition.</p> <p>Target Date: Immediate.</p> | Nursing Incharges ICN |
| 2. | Routine Washing of the Bio medical Waste Bins. | <p>As per the guidelines, all the Bio medical waste bins should be washed on daily basis with Sodium hypochlorite.</p> <p>Action to be taken: Housekeeping Supervisor is instructed to educate the staff accordingly and follow the same on strict basis. ICN should monitor, supervise and took training on the same on timely basis.</p> <p>Target Date: Immediate.</p> | Housekeeping Supervisor Infection Control Nurse |

Chairman

Secretary

- Note: Circulate the minutes of meeting to attendees and concerned Depts.



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Date: 09-07-2022

CIRCULAR

Dear BMW Management Committee Members,

This is to inform you all that the meeting for the Committee is scheduled on 13th July 2022. Meeting will be chaired by Dr. Rajiv Tiwari. All of you are requested please attend the same.

Members

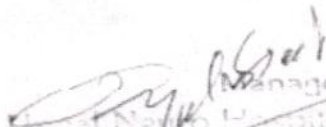
| | | |
|--------------------------|----------------------|-------------|
| BMW Management Committee | Dr. Rajiv Tiwari | Chairperson |
| BMW Management Committee | Ms. Aashima | Secretary |
| BMW Management Committee | Ms. Jasmanpreet Kaur | Member |
| BMW Management Committee | Ms. Manpreet Kaur | Member |
| BMW Management Committee | Mr. Dyal Saroop | Member |
| BMW Management Committee | Ms. Shipra Chopra | Member |

Agenda and other details are as below,


| | |
|-------------|--------------------------------------|
| Venue | Conference Room |
| Date & Time | 13 th July 2022 / 17:00pm |

The agenda for the meeting is as follows:

1. Wrong barcode sticker placing on the Polyhenes.
2. Any other point with the permission of the chair.


Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar

Thanking You,


Ms. Aashima

Housekeeping Supervisor.



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Details of the Meeting

| Date | Time | Location | Recorded by |
|------------|----------|-----------------|-------------|
| 13-07-2022 | 17:00 PM | Conference Room | Ms. Aashima |

| | |
|--------------------|--|
| Meeting called by | Ms. Aashima |
| Attended by | Dr. Rajiv Tiwari, Ms. Jasmanpreet, Ms. Manpreet Kaur, Mr. Dyal Saroop, Ms. Shipra Chopra, Mr. Aashima. |
| Compulsory Members | Yes |
| Absents | No |

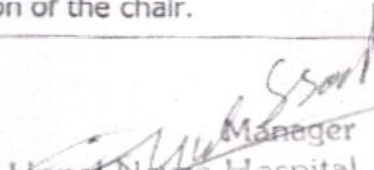
Points of last meeting:-

| S.No | Points of last meeting | Remarks |
|------|--|---------|
| 1. | Bio medical Waste transport trolley not in proper working condition. | Closed |
| 2. | Routine Washing of Biomedical Waste Bins. | Closed |

Open Points of Last 2 Meetings:

No.

| | |
|------------------------|---|
| Current Agenda: | 1. Wrong barcode sticker placing on the Polythenes. 2. Any other point with the permission of the chair. |
|------------------------|---|


Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

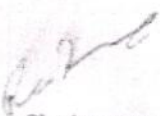
4-RANI KA BAGH, AMRITSAR.




MINUTES OF MEETING

Current Points:-

| Sr. No. | Discussed Points | Action to be Taken & Target Date | Responsibility |
|---------|--|--|--|
| 1. | Wrong barcode sticker placing on the Polythenes. | <p>During rounds, it has been observed that wrong barcode stickers were placed on some polythenes that is the barcode sticker showed ward whereas the bag was from ICU as mentioned on the bag itself.</p> <p>Action to be taken: Housekeeping Supervisor, Nursing Incharges were instructed to check the stickers which are being placed by the housekeeping staff on the polythenes. The on job training of the housekeeping staff was done on the same. Store manager and Housekeeping supervisor are also advised to monitor the working of the housekeeping staff while placing sticker on the polythenes.</p> <p>Target Date: Immediate.</p> | ICN Nursing Incharges Housekeeping Supervisor Store Manager |


Chairman


Secretary

- Note: Circulate the minutes of meeting to attendees and concerned Depts.



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Date: 19-10-2022

CIRCULAR

Dear BMW Management Committee Members,

This is to inform you all that the meeting for the Committee is scheduled on 20th October 2022. Meeting will be chaired by Dr. Rajiv Tiwari. All of you are requested please attend the same.

Members

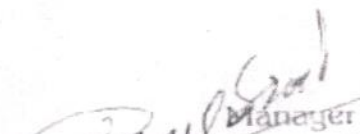
| | | |
|--------------------------|----------------------|-------------|
| BMW Management Committee | Dr. Rajiv Tiwari | Chairperson |
| Management Committee | Ms. Aashima | Secretary |
| BMW Management Committee | Mr. Dyal Saroop | Member |
| BMW Management Committee | Ms. Jasmanpreet Kaur | Member |
| BMW Management Committee | Ms. Kulwinder Kaur | Member |
| BMW Management Committee | Ms. Shipra Chopra | Member |

Agenda and other details are as below,

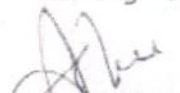
| | |
|-------------|---|
| Venue | Conference Room |
| Date & Time | 20 th October 2022 / 17:00pm |

The agenda for the meeting is as follows:

1. Biomedical Waste bin metal foot broken.
2. Biomedical waste not transport in separate trolleys.
3. Any other point with the permission of the chair.


Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar

Thanking You,


Ms. Aashima

Housekeeping Supervisor.



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



Details of the Meeting

| Date | Time | Location | Recorded by |
|------------|----------|-----------------|-------------|
| 20-10-2022 | 17:00 PM | Conference Room | Ms. Aashima |

| | |
|--------------------|--|
| Meeting called by | Ms. Aashima |
| Attended by | Dr. Rajiv Tiwari, Ms. Jasmanpreet, Ms. Manpreet Kaur, Mr. Dyal Saroop, Ms. Shipra Chopra, Mr. Aashima. |
| Compulsory Members | Yes |
| Absents | No |

Points of last meeting:-

| S.no | Points of last meeting | Remarks |
|------|--|---------|
| 1. | Wrong barcode sticker placing on the Polythenes. | Closed |

Open Points of Last 2 Meetings:

No.

| | |
|------------------------|---|
| Current Agenda: | <ol style="list-style-type: none">1. Biomedical waste bin metal foot broken.2. Biomedical waste not transport in separate trolleys.3. Any other point with the permission of the chair. |
|------------------------|---|


Manager
Uppal Neuro Hospital
4, Rani Ka Bagh, Amritsar



UPPAL NEURO HOSPITAL

4-RANI KA BAGH, AMRITSAR.



MINUTES OF MEETING

Current Points:-

| Sr. No. | Discussed Points | Action to be Taken & Target Date | Responsibility |
|---------|--|---|---|
| 1. | Biomedical waste bin metal foot broken. | <p>During rounds, it has been observed that the metal foot operated trolley of the bio medical waste bins was broken.</p> <p>Action to be taken: Housekeeping Incharge and the maintenance incharge has been instructed to get it repaired immediately or replace the same with the new one, if required.</p> <p>Target Date: Immediate.</p> | ICN Maintenance Incharge Housekeeping Supervisor Store Manager |
| 2. | Biomedical waste not transport in separate trolleys. | <p>During Rounds, it has been observed that the newly recruited housekeeping staff is not transferring the waste bags in separate trolley to the final storage area.</p> <p>Action to be taken: Housekeeping Incharge has been instructed to take the trainings of the new staff immediately after the orientation and induction in the organisation. Nursing Incharges are also told to be more cautious while transferring the waste bags into the trolleys to the final storage area.</p> <p>Target Date: Immediate.</p> | Housekeeping Incharge Nursing Incharge |


Chairman


Secretary

- Note: Circulate the minutes of meeting to attendees and concerned Depts.